

LE.A.DE.R. Project

LEARNING AND DECISION making Resources

KA2-Strategic Partnership - Project N. 2014-1-IT02-KA200-004105



Partner Organization (project partner) and country:	University of Camerino
Other organization involved in the Pilot Action (if not directly the partner organization):	High Schools and Enterprises

INFORMATION ABOUT GUIDANCE CENTER / SERVICE AND STAFF PROVIDING THE PILOT ACTION

Career Guidance Center / Service (NAME of the Service/Organisation)	Guidance and Placement Office at the University of Camerino
Address, e-mail, website	www.unicam.it
Career Guidance Provision Describe the service and the activities carried out by this organization (list of services and list of main target groups)	<ul style="list-style-type: none">- services that offer academic assistance as well as academic counselling. These include orientation and tutoring, that is assistance through the entire academic career of the student.- services that help the student find work training programs and job placement upon graduation. All this represents a 'system quality management' which was certified in July 2003 according to the international norms UNI EN ISO 9001:2000 by the French certifying company GROUPE AFAQ.
Staff and practitioners involved Describe the main roles and professional backgrounds	Emanuela Pascucci, Margherita Grelloni: Guidance office Target : youth 14-19 years old Sara Ramadori, Federica Ubaldi: Placement office Target : Graduates Milena Moreschi: Stage and training Target : academic Students
Resources and tools	Guide line provided by the Ministry and Marche Region

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Describe main tools available and database, web sites, etc.	Results and outputs provided by the European project Training courses and materials provided Italia Lavoro Training courses and Materials provided by ISFOL and INDIRE - JOB FINDER PLATFORM (tool) -SORPRENDO software (tool) - Career DAY (event) - Open Day (event) -Annual Conference in Guidance and Counselling
Other information (Opening time, on line services, etc.)	

INFORMATION ABOUT PILOT ACTION	
Title:	Awareness and practices in managing CMS in guidance and students services - 2
Short description of the Pilot Action:	The Pilot implementation is based on a new ICT tools developed by the University of Camerino in order to increase among their students and graduates the capabilities and competences useful to manage their active job search when they are into the labor market for the first time. Students and Graduates granted for an Erasmus mobility experience for traineeship will have to attend the on line course focused on the devolvement of the Career management skills. The course is on line and in a virtul mode. It is organized around a “virtual” boy looking for his first job

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after graduation. English is the chosen language.

Contents: set of problems that the boy is facing “hunting” is job and the corresponding solutions.

Method: All the events are organized in the form of video dialogues between the boy and his friends who provide tips and advice to carry on the search of work. Explanatory texts of fundamental issues for the job search are also given.

Virtual world: Students are involved in a virtual reality with multimedia elements making the learning process a familiar and vibrant environment.

The course headlines are: Basic elements of the job hunt; Importance of networking and social network; Job search on the internet.

In order to understand if the feedbacks received by the tools test among our students in the pilot action number 1 match the feedbacks of the practitioners too, we will define an agreement with ITALIA LAVORO Spa, the biggest and most important company lead by the Ministry of Labor Market. The Agreement will foresee the testing phase of our platform among the career guidance expert involved in the nation programme called FIXO that focus on improving the standards and the quality assurance of the guidance and labour market service in the Italian regions.

The pilot action will lasts a 45 days with the following scheduled programme :

- focus group with the target group in order to present the Leader project and the pilot action in whom they will be involved
- presentation of the Career management skills framework and the tool: JOB FINDER PLATFORM
- delivery of an average of 40 licenses for testing the tool
- Administration of the questioner to the simple (40 career guidance experts)
- Collection and analysis of the data
- Report

<p>Target group (with description of specific guidance needs)</p>	<p>The pilot action will be implemented with a sample of 40 career guidance experts coming from ITALIA LAVORO spa and FIXO programme.</p>
<p>Expected learning outcomes, within the CMS framework</p>	<p>Personal effectiveness</p> <ol style="list-style-type: none"> 1. I know who I am and what I am good at. 2. I'm able to reflect on my strengths and address my weaknesses. 3. I make effective decisions relating to my life, learning and work. 4. I remain positive when facing setbacks and I keep a positive orientation to the future. 5. I make use of appropriate technologies to develop my career. 6. I generate ideas that help me to achieve my goals 7. I can match my skills to Labour Market needs (building social partnerships for better skill and better jobs) 8. I can perform the appropriate actions and activities needed to cope effectively with career issues <p>Finding work and accessing learning</p> <ol style="list-style-type: none"> 1. I learn throughout life. <p>Managing life and career</p> <ol style="list-style-type: none"> 1. I am innovative and creative in my thinking about my work learning and life 2. I manage to face transitions in a flexible and adaptable way <p>Understanding the world</p> <ol style="list-style-type: none"> 1. I understand how changes in society, politics and the economy relate to my life, learning and work.

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	2. I understand how life, learning and work roles change over time.
Learning plan , with a list of guidance tools (please, describe the activities and the career guidance resources you will provide to users)	<p>Providing information facing the JOB FINDER Platform and the capability to support the career management skills development.</p> <p>https://jobfinder.unicam.it/</p> <p>Organizing preparation activities for improving awareness on behavior and context.</p> <p>Development of working groups to support the users in a friendly management of the tool.</p> <p>Deep involvement in testing phase and for collecting and analyzing data.</p>
Evaluation	<p>The collection and analysis of data useful for the evaluation of the pilot action will be carry on with the support of two main tools:</p> <ul style="list-style-type: none"> - Questionnaires for evaluating the satisfaction of the experts and practitioners after 30 days ; <p>At the end, we elaborate a report in order to understand the strength and the weakness of the new platform in order to improve the career management skills of students and graduates.</p>

Scheduled timing of the activities

Day 1	<p>Activity n.1: From 9.00 to 12.30</p> <p>Activity n.2: From 3.00 P.M. to 6.00 P.M.</p>	<p>Activities</p> <ol style="list-style-type: none"> 1.Providing information facing the JOB FINDER applications and 2.Organizing preparation activities for improving awareness on behavior and context
Day 2	Full day	3.Development of the working group

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	Activity n. 3 and 4	4.Deep involvement in academic procreative activities: seminar
Day 3	Activity n.5: From 9.00 A.M. to 5.00 P.M. Activity n.6: From 5.00 P.M. to 7.00 P.M.	5. Collecting and analyzing data Final report and presentation