

# LE.A.DE.R. Project

## LEARNING AND Decision making Resources

KA2-Strategic Partnership - Project N. 2014-1-IT02-KA200-004105



<b>Partner Organization (project partner) and country:</b>	CASCAID (UK)
<b>Other organization involved in the Pilot Action (if not directly the partner organization):</b>	Halesowen College

### INFORMATION ABOUT GUIDANCE CENTER / SERVICE AND STAFF PROVIDING THE PILOT ACTION

<b>Career Guidance Center / Service</b> (NAME of the Service/Organisation)	Halesowen College
Address, e-mail, website	Whittingham Road, Halesowen, West Midlands, B63 3NA <a href="http://www.halesowen.ac.uk">www.halesowen.ac.uk</a>
<b>Career Guidance Provision</b> Describe the service and the activities carried out by this organization (list of services and list of main target groups)	The college offers a huge range of careers activities for learners to access which includes one-to-ones, careers lessons, visiting speakers from industry and universities, careers activities as part of the tutorial programme and delivered to all levels of learners which include level 1 to level 3 learners
<b>Staff and practitioners involved</b> Describe the main roles and professional backgrounds	Victoria Ditton – part of the careers and school liaison departments responsible for creating and delivering careers education with school and college learners. Previously managing a careers service within the a student services department of a FE college and qualified in Careers at Levels 6 & 7  Deb Wall – part of the careers team, has worked in the careers function for Connexions and the College for a number of years. Supports learners to make informed careers decision based on accessing one-to-one appointments, delivering lessons and bringing in guest speakers to provide valuable insights into work and further learning. Qualified in Careers at Level 7.  The College has recently been reaccredited the Gold Award, Quality in Careers Standard
<b>Resources and tools</b>	Kudos

This project has been funded with support from the European Commission. This publication [communication] reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.

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Describe main tools available and database, web sites, etc.	VLE online learning environment developed by the College Hardcopy materials
<b>Other information</b> (Opening time, on line services, etc.)	Online services are available remotely as learners can access 24-hours a day

### INFORMATION ABOUT PILOT ACTION

<b>Title:</b>	<b>Writing a Personal Statement for Access (Mature) students.</b>
<b>Short description of the Pilot Action:</b>	Working with mature students who have returned to education to help them reflect on their skills and experience to enable them to write a successful personal statement for University admission.
<b>Target group</b> (with description of specific guidance needs)	Level 3 Mature students on a 1 or 2 year Access course preparing them for University.
Expected <b>learning outcomes</b> , within the CMS framework	<b>Finding work and accessing learning</b> <ul style="list-style-type: none"><li>• Learners are expected to have recognised their skills and qualities and to be able to link these to their chosen degree course and future career.</li><li>• Learners will understand the purpose of a personal statement for University application and be able complete their individual statement.</li><li>• To understand the UCAS process and how to access support for the process of applying for university courses.</li><li>• To be able to research courses and universities and have to make decisions about choosing an appropriate course.</li></ul>

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<p><b>Learning plan</b>, with a list of guidance tools (please, describe the activities and the career guidance resources you will provide to users)</p>	<table border="1"> <thead> <tr> <th data-bbox="768 287 1435 347">Activities</th> </tr> </thead> <tbody> <tr> <td data-bbox="768 355 1435 1038"> <p>Identifying Skills and Experience Booklet devised in house</p> <p>Presentation (see attached power point) by Careers Staff on applying to University and the UCAS process.</p> <p>Presentation by University staff on the Personal Statement.</p> </td> </tr> </tbody> </table>	Activities	<p>Identifying Skills and Experience Booklet devised in house</p> <p>Presentation (see attached power point) by Careers Staff on applying to University and the UCAS process.</p> <p>Presentation by University staff on the Personal Statement.</p>	<table border="1"> <thead> <tr> <th data-bbox="1469 287 2125 347">Career guidance resources</th> </tr> </thead> <tbody> <tr> <td data-bbox="1469 355 2125 539"> <p><b>Kudos software</b> to identify existing skills from employment opportunities:  <a href="https://kudos.cascaid.co.uk/">https://kudos.cascaid.co.uk/</a>                      Kudos Personal Statement writing tool:  <a href="https://kudos.cascaid.co.uk">https://kudos.cascaid.co.uk</a></p> </td> </tr> <tr> <td data-bbox="1469 547 2125 842"> <p><b>Websites:</b></p> <ul style="list-style-type: none"> <li>- <a href="http://www.ucas.com">www.ucas.com</a></li> <li>- <a href="http://www.movingonmagazine.co.uk">www.movingonmagazine.co.uk</a></li> <li>- <a href="http://www.whatuni.com">www.whatuni.com</a></li> <li>- <a href="http://www.hotcourses.com">www.hotcourses.com</a></li> <li>- <a href="http://www.birmingham.ac.uk">www.birmingham.ac.uk</a></li> <li>- <a href="http://www.aston.ac.uk">www.aston.ac.uk</a></li> <li>- <a href="http://university.which.co.uk/">http://university.which.co.uk/</a></li> </ul> </td> </tr> <tr> <td data-bbox="1469 850 2125 1038"> <p><b>Events:</b></p> <ul style="list-style-type: none"> <li>- <a href="http://www.worldskillsuk.org/the-skills-show">www.worldskillsuk.org/the-skills-show</a></li> <li>- <a href="http://www.thebigbangfair.co.uk">www.thebigbangfair.co.uk</a></li> <li>- <a href="http://www.ucas.com/events/birmingham-higher-education-exhibition-229996">www.ucas.com/events/birmingham-higher-education-exhibition-229996</a></li> </ul> </td> </tr> </tbody> </table>	Career guidance resources	<p><b>Kudos software</b> to identify existing skills from employment opportunities:  <a href="https://kudos.cascaid.co.uk/">https://kudos.cascaid.co.uk/</a>                      Kudos Personal Statement writing tool:  <a href="https://kudos.cascaid.co.uk">https://kudos.cascaid.co.uk</a></p>	<p><b>Websites:</b></p> <ul style="list-style-type: none"> <li>- <a href="http://www.ucas.com">www.ucas.com</a></li> <li>- <a href="http://www.movingonmagazine.co.uk">www.movingonmagazine.co.uk</a></li> <li>- <a href="http://www.whatuni.com">www.whatuni.com</a></li> <li>- <a href="http://www.hotcourses.com">www.hotcourses.com</a></li> <li>- <a href="http://www.birmingham.ac.uk">www.birmingham.ac.uk</a></li> <li>- <a href="http://www.aston.ac.uk">www.aston.ac.uk</a></li> <li>- <a href="http://university.which.co.uk/">http://university.which.co.uk/</a></li> </ul>	<p><b>Events:</b></p> <ul style="list-style-type: none"> <li>- <a href="http://www.worldskillsuk.org/the-skills-show">www.worldskillsuk.org/the-skills-show</a></li> <li>- <a href="http://www.thebigbangfair.co.uk">www.thebigbangfair.co.uk</a></li> <li>- <a href="http://www.ucas.com/events/birmingham-higher-education-exhibition-229996">www.ucas.com/events/birmingham-higher-education-exhibition-229996</a></li> </ul>
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